



PRE REGISTRATION-LIST FORM 2024

Dear Prospective Family,

Thank you for inquiring at the Huron Location! We are excited for your interested in Elizabeth's Daycare and Preschool Center Huron Village and look forward to serving your family soon. Please read through the entirety of this document and fill out the required information below. (DO NOT SUBMIT ANY DEPOSIT OR PAYMENT UNTILL THE PROGRAM DIRECTOR REACHES OUT WITH THE OFFICIAL OPENING DATE).

Child's Name _____ Date of birth _____

Parent/Guardian Name(s) _____

Address _____

Home Phone _____ Mobile phone(s) _____

Email Address(es) _____

Desired # of days per week (circle): 2 3 4 5 Minimum # of days you'll accept to start: 2 3 4 5

Preferred Enrollment Date (month & year) _____

Parent/Guardian Signature

Date

Please submit completed forms to the school director via email Elizabethsdaycare.ma@gmail.com

Director/Office Part

Program Director: _____ Date of Submission: _____

Desired Start Date: _____

Brightwheel invitation :

Office Note : _____



FAQ For Huron Location

Q: When will the Huron Location open?

Elizabeth's Daycare and Preschool Center admin team is working very hard to open the facility by 2024. The admin team will have a specific time frame closer to the year. As a friendly reminder, Elizabeth's Daycare and Preschool Center must obtain a certificate of operational approval from the city of Cambridge and the Department of Early Education.

Q: When will the Huron Location host families tour?

Elizabeth's Daycare and Preschool Center admin team will notify all families in our pre-registering about our grand opening and the open house. All families can visit the facility while meeting the director and teachers.

Q: What is the process of enrolling my child in your Center?

We are only accepting deposits closer to the opening date. However, we do have a pre-registration form where families will be notified of any news about our Huron location. Families who are on our list will also receive priority for enrollment.

Q: What kind of documentation will I need when enrolling my child at the time of the opening of the Center?

Step 1: Submit the Tuition agreement, a month's deposit, and the \$50 registration fee to reserve your space. (Once we receive your payment, we will start the enrollment process and send you an invitation from our school portal Brightwheel) For payment methods, please check our electronic options.

Step 2: Please submit all enrollment forms, face sheet packet, a copy of the child's most recent physical, lead test results (9 months and older), and a medical condition Plan Of Action signed by both Dr and Parent (allergy or asthma) if applicable thirty days before the starting date.

Step 3: Reach out to the director for the cubby list and confirmation on starting date and transition.

Q: Is the Huron Location going to be a licensed childcare facility?

Yes, our Center will be approved and consistently inspected by the Department of Early Education and Care. Our Center works diligently to follow and exceed all rules and regulations set forth by EEC.

Q: What will be the hours of operation?

Our Center will be open Monday thru Friday from 7:30 am – 5:30pm.

Q: What ages will you serve?

3 Months – 6 Years

Q: What are the tuition fees?

Tuition at our daycare center varies based on the age of the child being enrolled. Full-time & Part-time programs are available for all age groups. To request our current tuition rate, please call or email us.

Q: Do parents have to pay fees for days their child does not attend due to illness or vacation?

Yes, once the space is held for individual children, the fees are needed regardless of the child's attendance to maintain the quality of our service.

Q: Can my child bring toys from home?

Unfortunately, we ask that no playthings be brought to the Center from home.

Q: Can I visit my child during the day?

We have an open-door policy, so parents are always welcome to observe their child if it is not interrupting our program.

Q: What are the discipline procedures at the Center?

We view discipline not as a means of punishing a child who has acted inappropriately but rather as a means of teaching a child. Preschoolers benefit from having a few simple classroom rules. For example: Being kind to others, Walking Feet, Listening Ears, Soft Hands, and Inside Voices. When a behavior problem arises, our staff uses this as a teaching opportunity and calmly reminds children of the classroom rules and why we have them. Our staff models the appropriate behaviors and uses reinforcement and redirection that is developmentally appropriate for the children involved.

Q: What will happen in the case of an emergency?

Parents/guardians will be notified in case of any emergency.

Q: What is the qualification of your staff members?

All our staff meets the licensing requirements for the EEC. In addition, many of our staff have their Child Development Associate (CDA) and are working towards early childhood teaching certification. All our staff members have a thorough background clearance, and most are certified in First Aid and CPR.

Q: Will my child be taught to read and write?

Our program focuses on social and emotional development and learning through play. Our children start learning to read and write by interacting with books, painting pictures, singing songs, and using crayons. As the children get older, we provide additional hands-on activities to make learning come alive, help children recognize letters of the alphabet and numbers, and increase their exposure to mathematical, science, and social studies concepts. Children are provided with individual work portfolio once they reach the 4-year-old

program that enables them to move at their own pace and continue to master those skills necessary to begin reading and writing. Individual workboxes help our educators and parents to see the child's progression, strengths, and areas of needed development.

Q: My child does not speak English; how do you work with children who are not native English speakers?

It is not unusual for us to have children start with us who do not speak English. Our caring teachers are adept at making each child feel welcome and included in all activities, and parents will notice a burst of language early on. Children learn languages quickly, and our teachers are proficient in encouraging children to begin to express themselves confidently gradually.

Q: How can I be involved in my child's school experience?

We gladly welcome parents to join us for special celebrations, birthdays, and presentations. Additionally, parents may volunteer in their child's classroom. A teacher may also ask for parent volunteers to help with a particular activity. If you want to participate, you may always ask the teachers for opportunities.

Q: Are you affiliated with any religion?

Elizabeth's Daycare and Preschool Center is not affiliated with any religion.

Q: Does my child need to be potty-trained to attend?

We fully understand that "toilet learning" is a process and welcome the opportunity to partner with you as your child goes through the steps of toilet learning. For children participating in our two-year-old preschool program, we have a diaper changing area for those children who have yet to start the process and will work with your child on toilet learning if they are currently in the process.

Q: Are you able to give my child medicine?

Unfortunately, without an action plan, we cannot provide any medicine to children.

Q: Does Elizabeth's Daycare and Preschool Center provide food for my child?

Yes, families enrolled in our food menu program will provide freshly cooked meals (Breakfast, Lunch, AM/PM Snacks).

Q: Do children go outside during the day?

Yes, when weather and scheduling permit, children are taken for walks around the neighborhood and to the local park. Every child leaving Elizabeth's Daycare and Preschool Center is dressed in a neon yellow shirt, easily recognizable with our logo, and is walked to and from the park on a preschool-approved walking rope. Once at the park, children are often allowed to play in a secured area supervised by Elizabeth's Daycare and Preschool Center staff members.

Q: Do I get a daily report or information about my child's day?

Yes. Parents receive a daily Brightwheel progress report that includes detailed information about the child's day, including feeding, napping, and diapering (if applicable), along with photos and sometimes videos of their child in action. Please check our BW app FAQs.

Q: What is your child-to-teacher ratio?

Infant (3mo-15mo) Class ratio is one staff to every four
Toddler (16mo-33mo) Class ratio is one staff to every six
Preschool / PreK (34mo-6 yrs) Class ratio is one staff to every ten children

Q: What happens if my child gets sick during the day?

Elizabeth's Daycare and Preschool Center illness policy (please see parent handbook). If your child falls ill during the day, you will be asked to pick up your child as soon as possible. Meanwhile, your child will be made as comfortable as possible until you arrive. We kindly asked parents to keep contagious children home until they are no longer sick or cleared through a doctor's note to return to school.

Q: Might there be any changes in my child's daily activities when they move up to a new class?

Yes, there will be some transitional changes as we meet their developmental needs with those of their peers.

FAQ For Brightwheel

Q: Will parents and teachers have communication through the BW app?

Communication is the key: Parents trust their little ones with us for the day, and we will try our best to provide exact information of the child's daily activities and report. Please keep in mind that teacher will be busy during the day and will not always be able to answer right away. Teachers will be answering any messages during nap time (1:00 pm -2:30pm). Parents are more than welcome to send an email or call the office if your message is for the director or urgent. If you need to share some information with the teacher, please send the teacher a message. They will see it even if they don't reply. The teacher will also communicate with parents through messages, such as extra diapers and wipes. Monthly newsletter, food menu and lessons plan will be posted in the app. Parent communication is essential and one of the core features of our new app.

Q: Will I be receiving pictures of my child single and groups pictures sharing?

Yes, recorded actions and photos will only post within the feeds of the children we tagged. Each child's feed can only be viewed by teachers, parents, and guardians connected to their profile.

Q: How often will I be receiving pictures?

Pictures can provide one - five times a week depending on the teacher's availabilities. Most families will receive group activity pictures. Please keep in mind that sometimes our day and schedule is super busy, and our teacher will save pictures for Friday's.

Q: Will the daily report be completely transfer to the BW app no more book?

Yes, daily book will be completely removed after the app. The Bright wheel app will be the heart of the center. Everything will happen through the app, including tuition bills, daily reports, pictures, updates, communication, potty/Diaper changes, and much more.

Q: Apart from the daily report what else is available on the BW app?

The app allows for instant communication with parents, as well as photos, incident reports, tuition/invoice, teacher observation, teacher newsletter/broad, attendance.

Q: Will the progress be provided to us? If so, how often do I receive a progress report?

A progress report will be held every six months. Our first progress report will be being December. I have shared more details about the progress report in the attachment.

Q: Will I have a meeting with the teachers in person or zoom regarding the progress report?

As of right now, we are not sure about the COVID protocols change for the fall. We will see how things are flowing as we are getting closer to December. We will share with the parents what the plan is for the progress report meeting.

Q: Will there also be parent's workshop or parent engagement activities coming up?

Yes, workshop and parent engagement is in our future goals after Department of Early Education and care (EEC) regulation allows us to. When we are no longer restricted, we will start having more parent involvement at Elizabeth's Daycare and Preschool Center. We will also resume with in person Field trips.

FAQ For Commercial Kitchen

Q: Will tuition change if I agree to the food menu?

Yes, tuition will be different with the food menu packet. However, for parents that do not wish to enroll into food menu packet the center will continue to provide AM snack and PM snack.

Q: Will snacks be provided if I don't decide to enroll to the food menu?

Yes, EDPC will continue to provide AM and PM snack.

Q: How will allergies be handled? Who will be the cook what type of certification do they hold?

Our cook will hold a ServSafe and allergen certificate. Our kitchenette will have certificates that are required to pass the health department inspection. Our cook and Director will post in all the classes and the kitchenette a list of allergies for each child enrolled in EDPC.

Q: If my child does not make it for breakfast will my child still be served breakfast or any other meals?

We advise the parents to drop off should not be later than 8:30 AM to make it to breakfast. The reason for that is our daily schedule. We will start breakfast at 8:30 am, and the curriculum will begin running at 9:30 am, allowing everyone to settle in at drop-off and have breakfast.

Q: Will the food program have a schedule?

Breakfast 8:30AM

AM snack 10:00 AM

Lunch 12:00 PM

PM snack 3:10 PM

Please check out of food menu sample attached.

Q: What happen if my child is a picky eater how would I know if my child ate?

Picky eating can be very common in this age group, as they are trying to test limits, gain control, and develop independence, all while transitioning off breast milk or formula and learning to like new foods. All of this can be complicated to a young child. For these reasons, EDPC teachers keep mealtime fun and casual. A child who is feeling stress because they are being forced to eat, or the atmosphere is anxiety-inducing, will not be opened to eating. Children often learn from their peers, and they will be far more receptive to learning and trying new things if they are calm and relaxed. Our teacher will report the amount that the child ate in their app portal. Curriculum/Circle time/ Activities

Q: What type of curriculum is the teachers teaching in the class?

Our teacher develops the curriculum based on NAEYC and Massachusetts frameworks with a blended approach rooted in play to nurture the whole child. Beginning with an emergent curriculum, children are gradually exposed to components and best practices from progressive curriculums like Reggio Emilia, and Pedagogy of Play. We encourage self-directed play to give children the opportunity to hone decision-making and planning skills. Curriculum is co-constructed with the children and their emergent ideas and interests guide our topics of investigation. We believe in building a loving and supporting community. We are committed to be engaged and involved in the child's everyday learning where they can enjoy a welcoming, loving, and rich environment in which children can live, grow, play, discover, develop, dream, and learn. The emergent curriculum that teacher implement Rooted in the work of noted early childhood theorists like Dewey, Piaget, and Vygotsky, emergent curriculum is defined as a process where teachers plan activities and projects based on the specific group of children they are working with, considering their skills, needs, and interests. In an emergent curriculum program, what happens in side-by-side classrooms will look different

because of the varying skills, interests, and needs of the children within those classrooms. A teacher considers all that she knows about individuals and the group of children she teaches and plans accordingly.

Q: How is Spanish language incorporated in the curriculum?

We introduce Spanish into our curriculum using the Spanish HOLA AMIGO. Preschool is the perfect time to start learning a second language. A little effort now can provide a foundation for lifelong success in Spanish. If your child develops a foundation now, they can rapidly accelerate their knowledge of Spanish in later years. The three quick points about learning a second language: don't force it, it must be fun and natural; the more exposure to Spanish, the better; and a child's motivation is a major factor in learning. We include motivational suggestions throughout the program, and will have occasional events to help foster motivation, like including Spanish songs in our school events. Our Spanish curriculum uses music, puppets, books, games, activities, crafts, and our teachers reinforce it by implement it at circle time.

Q: How is the curriculum design for Special Ed?

We have special needs materials for children ages 3 to 6 with activities that stress and are created specifically to help them develop in certain skills such as in social communication, gross and/or fine motor control, lessons to help with classroom transitions, turn-taking, organization, focus, concentration and in self- discipline.

Q: How is circle and how is Spanish language incorporated?

We will practice letters, letter sounds, numbers, shapes, colors, weather, months of the year, and days of the week. We will be learning these things in Spanish and English. We will also have thematic units, and many will go along with the different seasons. Some of these include apples, pumpkins, farm animals, ocean animals, pets, winter animals, and our body. We will make friends with each other, learn to take turns, and we will have fun singing songs in both Spanish and English. We will also have story time. Sometimes the books will be completely in English and then repeated in Spanish, and other times, we will read in English and learn key vocabulary from the book in Spanish. Some days we will even do letter or color scavenger hunts. We will also have show and tell on Fridays and each day we will incorporate some active exercises. Each day will be fun and different.

Q: How often do teachers speak Spanish?

There will be more English 60 % spoken than Spanish 40% in the being of the school calendar year. By the summer semester Spanish and English will both be at 50%,. We will also incorporate our Hispanic/Spanish culture.